

Job Opening at Melchers China

The Melchers China organization is a member of the globally operating Melchers Group. Headquartered in Bremen, Germany, C. Melchers GmbH & Co. KG is privately-owned and was founded by Carl Melchers (1781-1854) and Carl Focke in 1806. Establishing its first Asian branch in 1866 in Hong Kong, the company is engaged in doing business in Asia ever since.

美最时中国隶属于全球运营的美最时集团。集团旗下核心企业 C. Melchers GmbH & Co. KG 为私营企业，总部设于德国不来梅，由卡尔·美最时（1781-1854）与卡尔·福克于 1806 年联合创立。1866 年，公司在香港开设首家亚洲分公司，自此持续深耕亚洲市场。

Melchers is a global company with a wide range of services and trading know-how in diverse business areas. The services cover the entire value chain – from product development and manufacture through sales and retailing to marketing and after-sales service. The highly diversified group operates from over 17 locations in Greater China and serves customers in 15 industries in the machinery and industrial products, healthcare, and retail sectors.

美最时是一家全球化集团，在多元业务领域具备全面的服务能力与贸易经验。服务范围覆盖全价值链：从产品研发、生产制造，到销售零售、市场营销及售后服务。集团业务布局高度多元，在大中华区拥有 17 个以上运营网点，服务覆盖机械工业、医疗健康、零售三大板块、合计 15 个细分行业。

It is our mission to create long-term value through customer-centric and customized approaches. Rooted in our entrepreneurial mindset and openness, we seize market opportunities without industry boundaries or predefined constraints.

我们的使命：以客户为中心、提供定制化解决方案，持续创造长期价值。秉承创业精神与开放理念，我们打破行业边界与固有框架，主动把握市场机遇。

To support our growth, we are looking for a

为助力业务持续增长，现诚聘一名

Technical Sourcing Manager – Probat

技术采购经理 - Probat

Location: Shanghai/Guangzhou

工作地点：上海/广州

As Technical Sourcing Engineer, you are responsible for establishing, managing and continuously developing the supply chain within the technical, primarily metalworking industry. Your objective is to

ensure a high-performing, internationally aligned supplier network with regard to quality, cost, delivery reliability and technical feasibility, while complying with applicable international standards and regulations.

作为技术采购工程师，你将负责建立、管理并持续发展技术领域（以金属加工行业为主）的供应链。你的目标是在质量、成本、交付可靠性及技术可行性方面，打造一个高效运转、与国际接轨的供应商网络，同时确保符合相关国际标准与法规要求。

Job Description:

工作职责

Supply Chain Management & Control:

供应链管理与管控

- Establish, manage and monitor the Chinese supply chain for technical components and assemblies;
建立、管理并监控技术零部件及组件的中国区供应链；
- Ensure on-time delivery, product quality and supply security in accordance with international standards;
按照国际标准确保准时交付、产品质量与供应安全；
- Identify, evaluate and mitigate supply chain risks, with a strong focus on manufacturing capability and quality assurance.
识别、评估并缓解供应链风险，重点关注制造能力与质量保障。

Technical Validation & Supplier Management:

技术验证与供应商管理

- Select, qualify and develop local suppliers;
筛选、认证并开发本地供应商；
- Conduct supplier audits and technical evaluations;
执行供应商审核与技术评估；
- Assess manufacturing processes and production capabilities against international quality standards;
对照国际质量标准评估制造流程与生产能力；
- Build and maintain long-term strategic supplier partnerships.
建立并维护长期战略供应商合作关系。

Technical Procurement:

技术采购

- Request, review and compare technical quotations;
索取、审核并比较技术报价；
- Negotiate pricing and contracts with local suppliers;
与本地供应商洽谈价格及合同；
- Collaborate closely with Engineering, Production Planning and Manufacturing;
与工程、生产计划及制造部门紧密协作；
- Work in close cooperation with the Global Sourcing organization.
与全球采购组织密切配合。

Technical Quality Assurance & Standards:

技术质量保障与标准执行：

- Reading and interpreting technical drawings with confidence
熟练识读并理解技术图纸
- Quality assurance and compliance with technical specifications

- 负责质量保证，确保产品符合技术规范要求
- Review bills of materials (BOMs), manufacturing documentation, and applicable standards.
审核物料清单（BOM）、制造文件及适用标准
 - Ensure dimensional accuracy and product quality in cooperation with suppliers.
与供应商协作，确保尺寸精度与产品质量
 - Apply and monitor relevant international standards and regulations (e.g. ISO, DIN, EN) throughout the entire supplier chain.
在整个供应链中执行并监督相关国际标准与法规（如 ISO、DIN、EN）的应用

Requirements

任职要求

- Technical degree or apprenticeship in Mechanical Engineering, Industrial Engineering, or a comparable field
机械工程、工业工程或相关领域的技术类学位或学徒制背景
- Experience in technical procurement or supply chain management
具备技术采购或供应链管理经验
- Strong knowledge of the technical, primarily metalworking industry
熟悉技术行业，尤以金属加工行业为佳
- Proficient in reading technical drawings, BOMs, and working with ERP systems
熟练识读技术图纸、物料清单（BOM），并能使用 ERP 系统开展工作
- Knowledge of international standards (DIN, EN, ISO) and quality management systems
了解国际标准（DIN、EN、ISO）及质量管理体系
- Analytical, structured, and quality-oriented working style
工作风格严谨、有条理，注重质量
- Language: fluent in Mandarin & English
语言：普通话、英语流利

Willingness to travel domestically for supplier audits and visits as required

可根据工作需要接受国内出差（供应商审核及现场考察）

Applicants are requested to send their motivation letter, CV, and expected annual salary to

Jacquelyn Li at jacquelynli@melchers.com.cn

申请者请将求职信、个人简历及期望年薪发送至 Jacquelyn Li jacquelynli@melchers.com.cn